

<b>Venue:</b>	Teleconference
<b>Date:</b>	<b>Wednesday, 19<sup>th</sup> February 2020</b>
<b>Time:</b>	12.30pm - 1:30pm (ACDT)
<b>Chair</b>	Alan Cass

### Attendees:

Alan Cass - (Chair)  
 Stephen McDonald - (Executive Officer)  
 Phil Clayton - (Deputy Executive Officer)  
 Mandy Farmer - (Proxy - Registry Manager)  
 Matthew Sypek - (Epidemiology Fellow)  
 Shilpa Jesudason - (KHA Clinical Director)  
 Michael Collins - (General Member)  
 Rachael Morton - (PROM WGC)  
 Jaqui Hughes - (A&TSI Health WGC)  
 Monique Borlace - (PD WGC)  
 Neil Boudville - (ANZSN Council Rep)  
 Rachael Walker - (NZ Representative)  
 Amelia Le Page - (Paediatrics WGC)  
 Matthew Roberts - (HD WGC)

### Apologies:

Nick Gray - (Deputy Chair)  
 Kylie Hurst - (Registry Manager)  
 Bill Mulley - (Transplantation WGC)

### Minute Taker:

Brooke Cunningham - (ANZDATA)

## 1. Opening, Welcome and Attendance

The Chair **WELCOMED** the members to the meeting and **ACKNOWLEDGED** Country.

## 2. Minutes from Previous Meeting

Members **ENDORSED** the minutes of the 11<sup>th</sup> November 2019 ANZDATA Advisory Committee meeting. Accepted by R Walker and N Boudville.

## 3. Action items Outstanding

**NOTED** that the ToR were all pending the outcome from the external review with some required changes have been made.

**180530/06 - NOTED** the collection of calciphylaxis has been included in the 2019 survey collection- Complete.

**190213/07 - NOTED** MS has agreed to take on this action item and will the discussions regarding the suggested change of gender to sex and will put forward a draft to the NZ WG - Ongoing.

**190814/11 – NOTED** that the HD WG submitted a suggestion for the collection of community dialysis, discussed in Agenda item 7.2 - Complete.

**190814/12 – NOTED** that the HD WG has discussed the continuation of quotidian collection and have decided to review the data before making their decision - Complete.

**191120/02 - NOTED** that there needs to be further discussion and preparation for the Health Economics Framework and would be added to the next meeting's Agenda - Complete.

**191120/03 - NOTED** that the draft definition of community dialysis has been drafted with a submission of changes to coding - Complete.

**191120/04 - NOTED** that the centre survey has been circulated to units – Complete.

**191120/05 - NOTED** that the ANZDATA Review has been removed as a standing item, but will be added if there are any updates – Complete.

**191120/06 - NOTED** that the EOI's still require circulation. Ongoing.

<b>Action</b>	200219/01	SPM & AC to liaise with RW to prepare some documentation surrounding the Health Economics framework.
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## 4. Report from Executive

### 4.1 Staffing

**NOTED** that B Cunningham will be commencing maternity leave at the end of February 2020, recruitment is underway to backfill this position. **NOTED** that Gabriella Lincoln has commenced, replacing Shahid. **NOTED** that Chris Davies is now the lead biostatistician. **NOTED** that Kathryn Dansie will be commencing maternity leave later this year, recruitment for her cover will occur. Also **NOTED** that Sharm will be covering part of Emily's position under Beat CKD.

### 4.2 IT/Website Developments

**NOTED** that there are no major developments to the new website. Also **NOTED** IT arrangements are still progressing slowly.

### 4.3 Data Collection

**NOTED** that the survey collection has commenced, currently at 27% complete. **NOTED** that it is the goal to achieve 50% completion by the end of March 2020. **NOTED** the centre survey has been circulated to units, collecting information on centre practices. Also **NOTED** the NIKTT data collection of patients waitlisting status is underway.

### 4.4 Data Outputs

#### 4.4.1 Individual Hospital Reports

**NOTED** the individual hospital reports have been released. Also **NOTED** that the process of 'oversight' is underway with the KPI WG hoping to finalise the new KPI's this year.

#### 4.4.2 Annual Report

**NOTED** that approximately half of the chapters have been published and some are still under editorial review.

### 4.5 ANZDATA Review Update

**NOTED** that the stakeholders have met and progress is being made. Also **NOTED** that a forum of the funding bodies is going to be created and are looking to meet in March/April 2020.

<b>Action</b>	200219/02	SPM to circulate the External Review response letter to the committee.
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## 5. ANZDATA Policies & Governance

**NOTED** that there are nil changes to report.

<b>Action</b>	No Action
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## 6. Clinical Directions and Purpose

**NOTED** that there are nil changes to report.

<b>Action</b>	No Action
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## 7. Working Group Updates

**NOTED** that written reports from all working groups were circulated to the Committee.

### 7.1 Aotearoa New Zealand

**NOTED** that the group is having their first meeting of the year on February 26<sup>th</sup> 2020. **NOTED** that Rachael Walker has resigned as Convenor from the group. Also **NOTED** that requests are being circulated amongst the WG for comment and approval in the absence of a Convenor.

### 7.2 Haemodialysis

**NOTED** that the group has proposed some changes to the HD codes to cover community dialysis and also the level of self/assisted care. Also **NOTED** that these changes were discussed in the Executive Committee meeting and were consensually approved, with the Executive Committee members to write back to the group.

### 7.3 Aboriginal and Torres Strait Islander Health

**NOTED** that documents were presented to the committee, Jaqui Hughes and Donisha Duff being the authors. **NOTED** that the documents were regarding a screening tool that is in the progress of development to be considered for use relating to data requests of Aboriginal and Torres Strait Islander Peoples. **NOTED** that Jaqui and Donisha will continue to work on the tool and would like, when an approach is agreed, to publish on the website. **NOTED** the WG is looking for new members. Also **NOTED** that the group is working on the new info graphics and consulting top end language translators for videos.

### 7.4 Paediatrics

**NOTED** that the group has had their first meeting for the year. **NOTED** that 4 requests have been reviewed, 3 were accepted with 1 requiring further information from the requestor. Also **NOTED** the group would be looking at doing an EOI for 3 new members and 1 advanced trainee, which will also be circulated to the ANZPNA.

### 7.5 Peritoneal Dialysis

Not discussed this meeting.

### 7.6 Transplant

**NOTED** the changes to graft failure codes have been submitted to the Executive Committee and approved for implementation. **NOTED** that the group is looking to doing an audit of failure codes used historically. **NOTED** there are a number of projects being developed being developed. Also **NOTED** there are nil changes to membership since the last meeting.

### 7.7 Patient Reported Outcome Measures

**NOTED** the group met in early February 2019. **NOTED** the group has had 2 resignations and will be looking at circulating an EOI for an Advanced Trainee member. **NOTED** that SWIFT Pilot is going well across 4 sites, and an application for HRC funding has been submitted to run SWIFT in NZ. Also **NOTED** that a consumer and researcher co-designed session on PROMs and PREMs will occur at the Home Dialysis Convention.

<b>Action</b>	200219/03	SPM/Executive Committee to mockup some examples of how to implement the requested HD code changes.
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## 8. Update from Kidney Health Australia

**NOTED** that ANZDATA assisted KHA with some work in collecting information regarding young people and adolescents living with kidney disease, data from this will be published soon. Also **NOTED** that KHA have been asked to participate in providing feedback for the National Health Information Strategy, SJ believes that this would be a good opportunity for collaboration in the kidney community

<b>Action</b>	200219/04	SJ to circulate the information regarding feedback to the National Health Information Strategy to the committee.
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## 9. Membership

### 9.1 Vacancies

**NOTED** that RSA have nominated Terry Jennings to be the Nursing Representative on the Advisory Committee. **NOTED** that the NZ will nominate/select their representative. Also **NOTED** that an EOI will be circulated for a General Member.

<b>Action</b>	No Action
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## 10. Any other Business

**NOTED** that AC suggested to extend future meetings by 30 minutes. Also **NOTED** the next meeting is scheduled for Wednesday 20 May 2020.

<b>Action</b>	No Action
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## Meeting Close

Meeting closed 1:50pm (ACDT).

## ACTION ITEMS

Ref No	Item	Responsible	Due Date	Status/ Comment
200219/01	SPM & AC to liaise with RW to prepare some documentation surrounding the Health Economics Framework.	Alan Cass/ Stephen McDonald	TBC	In Progress
200219/02	SPM to circulate the External Review response letter to the Committee.	Stephen McDonald	TBC	In Progress
200219/03	SPM/Executive Committee to mockup some examples of how to implement the requested HD code changes.	Stephen McDonald/ Executive	TBC	In Progress
200219/04	SJ to circulate the information regarding feedback to the National Health Information Strategy to the Committee.	Shilpa Jesudason	TBC	In Progress